

Centennial Lakes Park Farmers Market 2023 Guidelines

Market Dates: 3-7 p.m. Thursdays, June 8-Sept. 28, 2023

Market Location: Centennial Lakes Park, 7499 France Ave., Edina, MN 55435

Vendor Application Process:

- Complete the application online at Centenniallakespark.com including applicable permits, licenses, and proof of insurance. Booth fee will be invoiced if accepted to the market.
- Application deadline is March 31, 2023.
- The City of Edina and the Centennial Lakes Farmers Market committee will review all applications to determine which vendors are best suited for the available market spaces. Prior vendors in good standing will be given preference in selection.
- Selection preference will be given to full season vendors over partial market vendors.

Market Policies

Market Goods:

- Market is for local growers or producers of food products. Non-food items are not allowed to be sold.
- The following general items are approved for sale:
 - Fresh fruits and vegetables grown by vendor.
 - Herbs and spices grown by vendor
 - Honey, maple syrup, jams, preserves, pickles and canned goods that are prepared and packaged by vendor in accordance with rules established by the Minnesota Department of Agriculture.
 - Cut flowers, dried flowers, bedding plants and potted plants grown by vendor.
 - Bakery goods, candies and treats prepared in a licensed facility by vendor.
 - Meats, cheeses, eggs and fish that is prepared and packaged in accordance with the rules established by the Minnesota Department of Agriculture and produced by vendor.
- Products not listed above must receive prior approval from the market manager before sale.
- Vendors may not sell any items not approved or in their market application. Market staff has the right to ask vendors to remove such products, as well as products that are poor quality.
- All items must be prepared, displayed, sold and stored in accordance with the guidelines established by the Minnesota Department of Agriculture, Minnesota Department of Health and the City of Edina Health Division. Vendors are responsible for applicable permits. For permit questions, call Edina Health Division at 952-826-0463.
- Items sold by weight require a Minnesota State Certified Scale.

Market Space:

- Booth space:
 - 10' x 12' - \$230; full season
 - 10' x 20' - \$280; full season
 - 10' x 12' - \$50; three markets
- Selection preference will be given to full season vendors over partial market vendors.

- Maximum of one booth per vendor.
- Booth space is not transferable; no subletting of space is allowed.
- Vehicles are not permitted in booth space.
- Vendors are responsible for providing all tables, tents and other items needed for display.
- Tents and canopies should be weighted in high winds. Stakes are not allowed.
- Booth locations will be assigned for the entire season. Market staff reserves the right to reassign booth space to facilitate market operations.
- All vendors must have signage noting the vendor/business name.
- Prices of goods must be readily visible.
- Electricity must be provided by vendor. All generators used must be approved by market staff and not interfere with other vendors.

Set-up/Tear-down:

- Vendors may begin setting up at 1:00 p.m. on market day.
- Vendors may drive vehicle onto the park walkway to unload products and supplies and then immediately remove vehicle.
- Vendors must be ready to start selling at 3:00 p.m. Selling is only allowed between 3:00-7:00 p.m.
- Vehicles are not allowed on walkways between 2:55 and 7:00 p.m.
- Vendors must remove all items (displays, tents and trash) from the market space by 8:00 p.m.

General policies:

- No smoking allowed in park.
- Alcoholic beverages are only allowed in designated areas.
- No grilling or cooking food products without prior written permission of the market manager and City of Edina Health Division. Food vendors required to obtain an itinerant food license and comply with all pertinent regulations.
- Product sampling is not allowed without prior approval of market manager and the Edina Health Division. Sampling guidelines will apply.
- All items intended for consumption/use on site resulting in waste must be compostable, including items for sampling. Plastic wrap, non-compostable plastic straws, stir sticks, or utensils and Styrofoam packets are now allowed.
- A full listing of Biodegradable Products Institute Certified products can be found at www.bpiworld.org
- Plastic shopping bags are allowed but discouraged. Vendors may offer paper bags or certified-compostable bags for customers. Reusable bags are also encouraged.
- Well-marked waste cans for compostable trash will be available during the market.
- Vendors are not allowed to have pets within the market area.
- Market will take place rain or shine; severe weather may require cancellation.
- Vendors must contact the market manager if unable to attend a market. Vendors that fail to show up without notification may be dropped from future markets.
- Parking is allowed in all Centennial Lakes surface lots. Oversized trucks and trailers are prohibited from parking in any spaces within 100' of Centennial Lakes Plaza buildings.
- Price and terms of the sale are solely between buyer and seller. All vendors agree to abide by fair business practices.
- Required sales tax collections and remittances are the sole responsibility of the vendor.
- Vendors assume full liability for the products they sell and hereby agree to hold the City of Edina and Centennial Lakes Park harmless against any claim of injury or damage by any buyer, seller or other persons resulting from the vendor's participation in the market.

- The City of Edina is not liable for any injury, theft or damage to either buyers or sellers arising from participation in the Centennial Lakes Farmers Market, whether such injury, theft or damage occurred prior to, during or after the market. Vendor further agrees to indemnify and hold the City of Edina and its employees harmless for and against any claims for such injury, theft or damage.
- The City of Edina requires that each vendor have a minimum of \$300,000 of general liability insurance and submit a certificate of insurance naming the City of Edina as additionally insured. Food vendors or vendors doing food sampling need to have \$1,000,000 in general liability insurance.
- Any vendor whom the market staff feels is not complying with the market rules or is a no-show without prior notice to the Market Manager, may be asked to leave and/or barred from participation in future markets.
- The Market Manager and Centennial Lakes Park staff has ultimate onsite authority to enforce all rules and mediate disputes.
- It is the vendor's responsibility to inform family and employees of these rules before they sell at the market.