



Residential Stormwater Assistance Grant

Proper management of private stormwater or drainage water rests on individual or community capacity to understand surface and subsurface drainage, inspect and diagnose issues, conduct maintenance and repair, or construct new systems. Private drainage and stormwater change over time:

- Landscaping and grading change during private improvements and redevelopment
- Precipitation amount and intensity increases due climate change and groundwater levels fluctuate
- Flow paths change or degrade as sediment fills swales, freeze-thaw cracks pipes, or roots and organic matter clog private drains
- Sump drains, foundation drains, pumps and other drainage systems no longer work as intended

Objectives

Provide education and a written report on a specific private drainage or flood issue to assist residential property owners in understanding flooding and drainage issues that affect their property and support community capacity for addressing private stormwater issues. The report will document understanding and lay out a potential plan that could then be implemented by the property owner, at their cost.

Program Requirements:

1. Single, two dwelling and multiunit residential property owners in the City of Edina are eligible to apply.
2. Service provider(s) are hired by the City and must be a [registered](#) professional engineer, land surveyor, soils scientist, geologist, and/or landscape architect practicing in the State of Minnesota, or a company employing any of the same.
3. Reports are public: The City will share summary reports online to provide examples to the public to support community capacity to solve related or similar issues. The property owner may use the report to inform private stormwater maintenance actions or improvements.
4. Improvements are private: Proposed improvements are privately constructed outside this assistance grant, privately owned, and must meet minimum code requirements for utility connection, grading, erosion and sediment control and construction standards. The decision to apply for permits and move forward with any of the recommended options is solely up to the property owner.

Program Description

The program consists of three separate phases with gates. Each phase is intended to build knowledge and share experience to tailor the report to meet the individual needs of the property owner while informing and reacting to the context of the property and permit requirements for potential work.

PHASE / STEPS	Notes/Responsibility/Costs
1 Application and consultation	\$100 application fee paid by property owner
Step 1: Submit application and schedule conference	Property owner, City
Step 2: Conduct conference	Property owner, City, Service provider
Step 3: create scope of service	Service provider
2 Site investigation report	Paid by City
Step 4: Execute scope of service and notice to start	City, Service provider



Step 5: Site investigation, soil samples, survey	Service provider
Step 6: Report, conference	Service provider, Property owner, City
3 Final report and consultation	Paid by City
Step 7: Notice to start	Property owner, City
Step 8: Design report	Service provider
Step 9: Consultation	Property owner, service provider, City

Program Details:

City of Edina residential property owners can apply to the Residential Stormwater Assistance Grant for technical assistance on flooding, clean water and drainage issues that affect their property. Completed applications are reviewed on a continual basis, but are limited annually by funding. Accepted applications are eligible for up to \$4,000 each of technical consulting. The City of Edina hires the specific service providers depending on the issue identified in the application. The consultant(s) will provide a written report at a cost of no more than \$4,000 billed on an hourly basis not to exceed. Expenses related to City staff time are not funded as part of the grant.

See attached for details on each phase:

1. Application Form
2. Site investigation report (scope examples, requirements and eligible work)
3. Final report (scope examples, requirements and eligible work)

Grant Funding:

Annually, \$20,000 is available from the City of Edina's Storm Water Utility with a maximum of \$4,000 per accepted property/application.

Contact:

City of Edina Engineering Department
952-826-0371
7450 Metro Blvd
Edina MN 55439



Residential Stormwater Assistance Grant - Application Form

Owner Name:

Property Address:

Describe the stormwater issue:

Describe any suspected causes of the issue:

Provide any other relevant information:

Data Practices Advisory: Any information submitted through this form is a public record. City staff will use it to help define the scope of service and arrange a service provider to provide the assistance described in the program document. The information is required for participation in the program and is intended to create a final report that can be used by others experiencing similar situations to help build community capacity to understand and solve similar issues. The final report may include information provided on this form and may be identifiable to the property.

Signature



Site investigation and final report scope and requirements

PHASE / STEPS	Notes/Responsibility/Costs
1 Application and consultation	\$100 application fee paid by property owner
Step 1: Submit application and schedule conference	Property owner submits application. City determines completeness and works with service provider and applicant to schedule conference.
Step 2: Conduct conference	Property owner, City, and Service provider conduct in person or phone conference to go over the issue. Jointly discuss, what is at issue, suspected causes, known conditions, desirable information to collect, what varying levels or service may look like
Step 3: create scope of service	Service provider creates a scope of service and provides it to the City. City reviews the scope of service with the applicant. Applicant decides on if to proceed and signs right of entry form.
2 Site investigation report	Paid by City
Step 4: Execute scope of service and notice to start	Upon approval from the applicant and receipt of the right of entry form, the City executes the scope of service with Service provider. Service provider works with resident on any access requirements, and schedules work.
Step 5: Site investigation, soil samples, survey	Service provider conducts site investigation and prepares and submits site investigation report to City and Applicant. City schedules conference.
Step 6: Report, conference	Service provider, Property owner, City jointly conduct conference and discuss results of the site investigation report, and any modifications to the service level scope of the final report.
3 Final report and consultation	Paid by City
Step 7: Notice to start	Property owner and City agree on scope, and City provides the notice to proceed with the final report.
Step 8: Design report	Service provider produces final report, provides designs, interventions, maintenance actions, or any other analysis agreed upon in the scope. Service provider submits final report to City and Applicant. City schedules conference.
Step 9: Consultation	Property owner, service provider, City jointly conduct conference to discuss final report.