



Edina Police Operations Manual

Policy Number
450.00

Subject:

UNIFORMS AND EQUIPMENT

Effective Date
06/01/1993

Revised Date
07/31/2020

Page 1 of 6

PURPOSE:

Establish guidelines to assure uniformity in appearance.

450.01

GENERAL STATEMENT

All department members, except those exempted for special assignment, are required to maintain an appearance that is neat, professional, and well groomed.

450.02

AUTHORIZED UNIFORM

Subd. 1 Headgear

- a) Summer cap: current department specification.
- b) Winter cap: current department specification.
- c) Helmet: department issue only.

Subd. 2 Shirts

- a) Short sleeve: current department specification.
- b) Long sleeve: current department specification.

Subd. 3 Ties

Dark blue clip on.

Subd. 4 Trousers

Current department specifications.

Subd. 5 Jackets

- a) Lightweight: current department specification.
- b) Heavyweight: current department specification.
- c) Leather: current department specification.

Subject:**UNIFORMS AND EQUIPMENT****Page 2 of 6****Subd. 6 Accessories**

- a) Gloves: Knit or leather, black or navy blue in color.
- b) Shoes or boots: Black, plain, round toe, no buckles or straps. Boots must be polishable. Trouser legs must cover tops of boots when boots are worn.
- c) Undershirts: White, black or navy blue, when visible.
- d) Raincoats: Current department specification.
- e) Badge and nametag: To be worn in accordance with Edina Police Department Policy 320.15, sub 2.
- f) Dickies: Navy blue or black.

450.03 ACQUISITION OF UNIFORMS

Uniforms will be provided by the Edina Police Department through a quartermaster system for uniformed personnel. Supervisory and detective personnel shall receive an annual uniform allowance. The staff officer designated by the chief of police to be responsible for uniforms and equipment shall keep a list of those equipment items that are authorized for use. The City will purchase most of these items. Some are optional items and will not be purchased but may be used by department members that purchase them privately, so long as the equipment conforms to uniform standards.

450.04 GENERAL UNIFORM REGULATIONS

- Subd. 1** Department members shall wear the authorized uniform while on-duty, unless otherwise ordered. The uniforms are subject to inspection by duty supervisors. Uniforms must fit properly and be maintained in a presentable and serviceable condition.
- Subd. 2** Non-regulation equipment and clothing items shall not be worn with the uniform while on-duty, except in emergency situations.
- Subd. 3** If an item of uniform or equipment is believed by a department member to be inadequate or obsolete, that department member should make a written request to the staff officer responsible for uniforms and equipment that the item in question be deleted from the authorized equipment list. The officer should suggest a replacement item if needed. The original item shall remain in use until a change is authorized.

Subject:**UNIFORMS AND EQUIPMENT****Page 3 of 6**

- Subd. 4** Only approved emblems and insignia shall be worn with the uniform. Departmental commendation bars shall be worn above the name, over the right pocket of the uniform shirt. EPD collar brass shall be worn on Class A and optional with Class B uniforms.

**Collar Brass**

- Subd. 5** Only approved equipment shall be worn on the service belt.
- Subd. 6** Department members are responsible for routine maintenance of department supplied equipment.
- Subd. 7** Department members are responsible for maintaining an additional uniform in the event their uniform becomes contaminated.
- Subd. 8** Department members are responsible for maintaining a Class A dress uniform (see Class A section).

450.05 EQUIPMENT

The staff officer shall maintain a list of all authorized equipment, including those items authorized but not supplied by the City, responsible for uniforms and equipment.

450.06 USE OF BODY ARMOR

- Subd. 1** All sworn personnel will be issued body armor at the expense of the City of Edina and sworn personnel will be required to wear body armor while performing any of the following:
- a) All uniformed officers will wear their body armor while they are on duty and engaged in patrol or field operations.
 - b) While executing a search warrant or arrest warrants.
 - c) All uniformed off-duty employment.

Subject:**UNIFORMS AND EQUIPMENT****Page 4 of 6**

d) Any assignment deemed to be of a high-risk nature as determined by a supervisor or commanding officer.

Subd. 2 An officer may be exempt from wearing body armor under any of the following circumstances:

a) When an agency approved physician determines that an officer has a medical condition that would preclude the use of the body armor.

b) When the officer is involved in undercover or plain clothes work; or while serving an administrative search warrant in a non-hostile setting.

c) When an officer is assigned to office duty or assigned to perform administrative functions involving no patrol or response to calls.

d) When the chief of police determines an exemption is appropriate due to an exceptional circumstance.

Subd. 3 Any sworn personnel not required to wear bullet resistant body armor will have it readily available at their primary assignment location.

Subd. 4 Officers will wear only National Institute of Justice approved soft body armor.

450.07 **UNIFORM CLASSES**

There are different classes of uniforms.

Subd. 1 **Class A - Dress Uniform**

All officers will maintain a Class A uniform for wearing during formal occasions.

The Class A uniform will consist of the following:

a) Trousers: Uniform dress pants, pressed with a crease and fit snugly about the waist and hips.

b) White uniform long sleeve shirt neatly pressed with police patches on each shoulder with collar brass.

c) Uniform Jacket:

d) Necktie: Clip-on type only, plain black two ply 100% wool. 15-16" long (bottom point of the tie within 1"-2" of the top of belt). Tie tack (optional) shall be a department issued pin or tie bar.

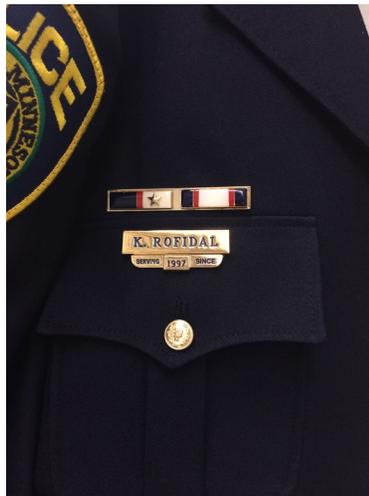
e) Footwear: Military dress style with plain round toe, made of smooth black leather that can be highly polished or high gloss finish.

f) Badge, Awards & Pins: Police badge shall be worn on the left chest. Gold name tag shall be worn on the flap of right breast pocket of dress coat. The name tag will be worn with the top level with the top seam of flap.

Subject:**UNIFORMS AND EQUIPMENT****Page 5 of 6**

Commendation pins shall be worn 1/8" above right breast pocket, level with seam. Only department issued Commendation pins are authorized or a pin issued by an outside group when authorized by the chief of police (i.e. Minnesota Chiefs of Police Association awards).

- g) Hat: Uniform dress hat with a police badge in front. Officers of the rank of Sgt and higher will display a gold band around the front of hat.
- h) Belt: Black leather high gloss trouser belt with a single pistol holster will be worn under the coat.
- i) White gloves: Officers assigned to an Honor Guard detail are authorized white cotton gloves during official functions.
- j) Insignia rank stripes: A gold band shall be worn at the end of each sleeve on dress coat for supervisors. Sergeant – one stripe, lieutenant – two stripes, deputy chief – three stripes, chief of police – four stripes.



**Name tag and
Commendation Pins**



**White dress gloves and
single stripe on sleeve**

Subd. 2 Class B – Utility Uniform

This uniform is typical worn during day to day activities such as patrol and shall consist of the following:

- a) Trousers – Navy blue polyester or cargo pocket style uniform pants.
- b) Uniform shirt – See authorized uniform section.

Subd. 3 Class C – Bike Patrol Uniform

Officers assigned to bike patrol are authorized to wear a Class C uniform which consists of the following:

- a) Bike patrol designated polo shirt, shorts and shoes.
- b) Navy blue or black socks are authorized.
- c) Bike helmet & eyewear.

Subject:**UNIFORMS AND EQUIPMENT****Page 6 of 6****450.08 MOURNING BAND PROTOCOL**

All personnel are authorized to wear a mourning band with all authorized uniforms under the following circumstances:

- a) Upon the line of duty death of an active law enforcement officer in this department. The mourning band shall be worn for a period of thirty days from the date of death.
- b) By all personnel in uniform or civilian clothing while displaying a badge when attending the funeral of active law enforcement officer (LEO). Upon the completion of the funeral, the mourning band shall be removed.
- c) On National Law Enforcement Memorial Day (May 15th).

At the direction of the chief of police, when special circumstances dictated. The mourning band should be solid black that fits snugly around the badge and the width of the band should not exceed ½". There should not be any blue lines through the band or other color combination.



Mourning Band